

An e-Office training programme was conducted for the officers/ officials of the Sub Divisional Magistrate and Tehsildar Office, Kharu with the objective of implementing e-Office in revenue offices. It aimed to familiarize officials with the e-Office system, a digital platform designed to promote paperless functioning and improve efficiency in office procedures.

SDM Kharu, Mohd Shabir, highlighted the importance of adopting e-Office, stating that it is a crucial step towards ensuring efficient, transparent, and accountable delivery of public services. He emphasized that all staff members must acquire adequate knowledge of the system.

He further underlined that the Chief Secretary, UT Ladakh, and the Deputy Commissioner have directed that e-Office must be implemented in all government offices across the Union Territory, including at the Sub-Divisional and Tehsil levels.

In line with these directions, the offices of the Sub-Divisional Magistrate and Tehsildar, Kharu, shall fully adopt the e-Office system to make the functioning completely paperless, efficient, and transparent.

It is pertinent to mention that all revenue services in Sub Division Kharu are already being provided online, ensuring hassle-free and timely service delivery to the public.

The training was organized with the support of the Information Technology (IT) Department, UT Ladakh.

During the training, experts provided hands-on sessions on key features of the e-Office system, including e-file management, digital signatures, and workflow tracking, with a focus on enhancing efficiency, transparency, and accountability.

The programme was well received by the participants, who expressed confidence in adopting the system in their day-to-day administrative work. All officers and officials of the SDM and Tehsil Office, Kharu, attended the training.



